

TOEFL Testablauf

Reception

- Arrive at the latest 30 minutes before test start at the meeting point
- Announce at the reception desk
- Fill out Confidentiality Statement

- Show Confidentiality Statement
- Proof ID

Check-In

• Photo: Your picture will be taken and placed at your work station in the test room

- Deposit all your personal items in the lockers
- · Find your photo on your work station in test room

Test Room

- follow the supervisors test instructions
- ID check

Make sure that you comply with test regulations

Mandatory Break

- Notify the supervior that your break has started
- You are allowed to leave the room for the time indicated on your screen
- · Return to your test station and notify the supervisor when break time has elapsed

Test End

- Notify the supervisor that your test has ended
- Bring your scratch paper and pencil to the supervisor
- · Fill in the feedback form